Art. 1 – General information
As part of the Worldwide Study scheme 2017-2018, the University of Verona shall award international student mobility scholarships for study abroad at non-European universities with which the University of Verona has collaboration agreements.

Mobility scholarships are intended for full-time University of Verona students who are properly enrolled in a first or second cycle degree programme. They permit students to spend either one semester or one academic year abroad in order to attend courses and the corresponding exams at a host university.

Scholarship recipients may attend undergraduate or graduate courses for the period of time indicated by each university on the partner universities information sheet (attachment 1), which constitutes an integral and substantial part of this document.

Any work experience and/or research activities for a final thesis may be undertaken by students only in addition to study (attending courses and passing the relevant exams).

Art. 2 – Partner universities
Partner universities and the corresponding international student mobility scholarship values are specified in attachment 1.

The capacity of each host university to accept foreign students may vary; any changes will promptly be posted on the university website at: http://www.univr.it/international – Worldwide.

Before applying, interested students should read the university information sheets, paying particular attention to:

- the specific courses and level of courses (undergraduate/graduate) available;
- prerequisites;
- services offered.

Students may submit an application for a maximum of TWO UNIVERSITIES.

Art. 3 – Admission requirements
To participate in the international student mobility programme, it is necessary to:

- Be correctly enrolled full-time in a Bachelor’s degree, Master’s degree or combined Bachelor’s + Master’s degree at the University of Verona at the time of application and for the full duration of the study abroad period. Students enrolled in a Bachelor’s degree or combined Bachelor’s + Master’s degree are required to have already completed the first year of their degree at the time of application;
- Be up to date with payments of University of Verona fees
- Have not received a Worldwide Study mobility scholarship in the past.

International mobilities must be undertaken within the normal duration of the student’s degree programme. Therefore, students who are enrolled beyond the normal duration of their degree, and students who are in the second year of a Master’s degree at the time of application, may not apply. Third-year Bachelor’s degree students may be admitted as long as the mobility period takes place during the first year of studying for a Master’s degree at the University of Verona.
Art. 4 – Financial aspects
The university has a budget of **€170,000** for international student mobility scholarships for the Worldwide Study scheme 2017-2018.

Successful candidates will be awarded an international student mobility scholarship financed by the University of Verona with a contribution from ESU Verona, the value of which will be determined based on the number of months of stay (see Art. 2), the destination country and the university.

International student mobility scholarships do not cover the full cost of the study abroad period. They are intended as a partial contribution.

Please note that the total scholarship amount is gross of the expenses due by law from both the university and the beneficiary. From the total mobility scholarship value, 8.5% will be deducted for IRAP, and a variable percentage will be deducted for IRPEF depending on the student’s income bracket.

Successful mobility candidates are exempt from paying tuition fees at the foreign university for the period of study foreseen and covered by the scholarship. Students are still required to pay for:
- University of Verona tuition fees for the entire period spent abroad;
- Travel, accommodation and food expenses;
- Medical insurance expenses and any other insurance cover required by the host university;
- Visa costs to enter the country of destination;
- Any other additional fees (mandatory fees) which may be required of mobility students in order to enrol at the host university.

Art. 5 – Application procedure and deadline
To apply for a scholarship, students must complete the online application form, where they may indicate a maximum of two preferences for their host university.

The following documents must be attached to the online form:

- Personal statement written in Italian or English on the form provided (attachment 2), describing the study project the student wishes to undertake abroad;
- Curriculum vitae in Europass format, including a photo, written in Italian or English (Europass);
- Language certificate(s) that are still valid on the day of the application deadline (9 January 2017), certifying of a level equal to or higher than that requested by the preferred host university/ies;
- Photocopy of a valid personal ID document.

Documents must be attached in electronic format only, at the time of submitting the online application.

**Application deadline:**

**9 JANUARY 2017 at 12:00 noon Italian time**

Applications that are incomplete or missing one or more attachments will not be considered in the selection process.

Students from non-European Union countries must also attach a copy of their documentation showing their status as a “permanent resident”, “stateless person” or “refugee” and/or a copy of their stay permit that is valid for the entire duration of their intended stay abroad.
Pursuant to Presidential Decree no. 445 of 28/12/2000, checks may be performed to verify the truthfulness of any substitutive declarations received. In addition to the loss any benefits gained through untruthful statements, criminal sanctions for false statements and the falsification of documents shall apply. In such a case, students concerned who have already received funding will be excluded from the programme and will be required to return the entire sum of money already received.

Art. 6 – Selection
Candidates will be chosen by a Selection Committee nominated by the Rector and presided by the Rector’s Delegate for Internationalisation. Secretarial functions will be carried out by a staff member of the International Relations Office.

The selection criteria shall be as follows:

- **Average marks** recorded and the **total number of credits obtained**, in relation to the student’s year of enrolment. For first-year Master’s degree students, their Bachelor’s degree graduation score will be the only mark considered.

  Data from students’ academic record will be extracted from the ESSE3 academic record database on the date of the application deadline. Therefore, before submitting their application, students should check that their academic record details are correct in the system. If there are any errors or delays in registering exam marks, students should promptly contact the relevant academic records office.

- **Evaluation of the candidate’s personal statement** by the Chairperson (or another delegated professor) of the Teaching Committee of the degree programme in which the student is enrolled. A list of the Teaching Committee Chairs will be published on the university website in the Worldwide Study Scholarships section (http://www.univr.it/international – Worldwide). It is compulsory for candidates to present the personal statement on the template provided (attachment 2), completing the entire form and uploading it along with their application.

  After the application deadline, the International Relations Office is responsible for collecting the evaluations of students’ personal statements. Thus, candidates should not complete the part of the form pertaining to the Chair of the Teaching Committee’s evaluation.

Scholarships will be awarded strictly according to the ranking list until all the available funds have been assigned. In cases of equal merit, priority will be given to first-year Master’s degree students.

The ranking lists will be published around 28 February 2017.

Within 10 days of the ranking lists being published, the selected students must send a statement of acceptance to the following email address: relazioni.internazionali@ateneo.univr.it. Students who fail to do so will lose their Worldwide Study scholarship and will not be able to participate in the programme.

If any student renounces or fails to accept their scholarship or if the host university does not accept the selected candidate, the International Relations Office will reassign any scholarships still available, following the order of the ranking list. The reassignment of scholarships should be compatible with the host university’s enrolment deadline and in any case will be completed by 30 April 2017.

Art. 7 – Final provisions
Each host university will be informed of the selected candidates who wish to study at their institution. Based on their internal criteria, the host university will make a final evaluation of whether to admit each candidate or not, for the course chosen by the candidate.

Once accepted by a host university, it is the successful candidate’s full responsibility to follow the necessary procedures to:
- Enrol at the host university;
- Enrol in the chosen courses, respecting the procedures and deadlines established by the host university;
- Request and obtain the documents required to obtain the appropriate visa for the destination country.

Please note that in order to obtain a visa, participants must submit the requested documents to the relevant embassy or consulate. Visas are granted at the discretion of each individual country.

While participating in the programme, students must be fully, properly enrolled at the University of Verona and must graduate from their degree only AFTER completing the study abroad period.

Upon returning from the international mobility, students must request recognition of the activities undertaken at the host university, following the procedures specified by their course of studies and published on the university website (see http://www.univr.it/international – Worldwide). Participants who do not obtain at least 9 CFU (university credits) for a mobility of up to 6 months, or at least 18 CFU for a mobility of 7+ months, will be required to return the full amount of the mobility scholarship except in cases of force majeure or other serious reasons, which must be duly documented.

Signed by the RECTOR

Prof. Nicola Sartor